

# LONDON CYCLING CAMPAIGN

Board Meeting, 23<sup>rd</sup> May 2022, LCC Office, Wapping

## MINUTES - DRAFT

**Present:** Aidan Chisholm (by video), Sylvia Gauthereau (by video), Eilidh Murray (Chair), Kris Sangani, Sarah Strong

**In attendance:** Ashok Sinha (CEO)

**Apologies:** Pearl Ahrens, Simon Clark (Treasurer), James Heath, Christian Wolmar (Vice Chair)

### 1. Welcome from the Chair

1.1 The Chair welcomed everyone to the meeting and ran through the agenda.

### 2. Declarations of Interests

2.1 None.

### 3. Chair's Report

- 3.1 Cathy (Office Administrator) is now helping Eilidh with the management of the Board and subcommittees.
- 3.2 Cathy will contact committee chairs two weeks ahead of committee meetings to help organise them.
- 3.3 The webinar for prospective trustees will be on/around 25<sup>th</sup> July. As well as Board officers, Eilidh would like committee chairs to attend.
- 3.4 We will also re-establish a more formal/organised induction process for new trustees.
- 3.5 At the recent Trustee Exchange event that Eilidh and Simon attended, it was recommended that a buddy-style system be followed to help new trustees, as part of the induction.
- 3.6 Eilidh also reminded trustees to raise any matters they would like the auditors to look into.

**Action:** all to send any such matters to Simon/Ashok

### 4. Minutes of the last meeting (approved) – Matters Arising

- 4.1 Send round D&I workshop slide deck: rolled over
- 4.2 Trustee articles are now starting to appear in the magazine

**Action:** Kris to liaise with the magazine editor on the next (September) article

### 5. Reports from Committee Chairs

- 5.1 **HRC:** this is covered under later items on the agenda.
- 5.2 **Business Committee:** noted.
- 5.3 **C&AM:** noted.

## 6. Staff Report / Climate Safe Streets / Strategy Roll Forward

- 6.1 Noted.
- 6.2 Ashok gave a verbal update. Formal evaluation of the Climate Safe Streets local election campaign to follow (due mid-June).
- 6.3 He also summarised the strategy roll forward process (2020-2024 to 2022-2026).
- 6.4 Sylvia noted that the way the campaign was run helpfully allowed for more local creativity and creativity.
- 6.5 The Board also discussed the ongoing work LCC is doing on micromobility, the new regulations and legalisation of e-scooters (and class of vehicle) as promised in the Queen's Speech, and the implications for LCC. This will be discussed further in the strategy review.
- 6.6 The Board also discussed the political situation in respect of the Mayor's net zero 2030 plan, the cost-of-living crisis, the election results, and other external factors that impact our campaigning.
- 6.7 The board also asked Ashok to let it know when the technical problem on counting membership numbers is resolved.

**Action:** staff and trustees to get an impression from group co-ordinators (e.g. at the Local Groups' Forum) on how outreach to diverse community groups is going (e.g. has local level of interaction increased?).

## 7. Diversity & Inclusion

- 7.1 Kris referred the meeting to the paper, welcoming that Joy Riders as our latest community partner.
- 7.2 Ashok explained the way in which we set up partnership agreements i.e. to provide mutual support and help LCC achieve our public policy and internal D&I objectives; and how we can help accelerate real change on the ground by supporting these partners, even if diversifying LCC's own membership (with the help of partners) is a longer term project.
- 7.3 Ashok and Kris explained that the revamped membership survey will provide a solid platform for reviewing/benchmarking our targets and plans. We are also setting up D&I data gathering at point of recruitment.

**Action:** Stewart to send Sylvia the raw survey data

## 8. Board Election

- 8.1 Ashok confirmed that there will be seven vacancies in this year's Board election.
- 8.2 Eilidh asked if there are any skills gaps on the Board, noting the range delegated authority and competencies in the staff team. Suggestions included having trustees with businesses and HR (especially to help navigate the new world of hybrid working, e.g. attracting and retaining staff).
- 8.3 The Board discussed a comms programme to promote the July webinar for prospective trustees.

**Action:**

- Ashok to ask for the Board recruitment and Sarah's mental health articles, both in the recent edition of the magazine, to be posted on the website and promoted on social media.
- Eilidh to draft text for the webinar webpage and set up a tweeting rota.
- Ashok to arrange for the webpage and associated material to be set up.
- Ashok to ask for the nominations form to be set up as an editable electronic file (if not a webform that can be countersigned).

## **9. Salary Review**

9.1 HRC felt there were no significant anomalies when benchmarked against market data (Harris Hill).

## **10. Risk Register**

10.1 Carried over.

## **11. AOB**

11.1 None.

The meeting was then closed.